

Telephone: 819-363-5750 Fax: 819-363-5766

Kingsey Falls, September 7th, 2018

Cascades' new governance in supply of convenience and specialty chemicals

Dear Sir or Madam:

We would like to inform all our convenience and specialty chemical suppliers that **Cascades has changed its** governance regarding the supply of convenience and specialty chemicals.

The products we manufacture adhere to very strict environmental and food standards and consequently, to ensure compliance with certifications and regulations in force, we will now require from the concerned suppliers:

- An environmental and regulatory certification form and
- A safety data sheet.

Each supplier will be responsible for obtaining the standards and regulations mentioned in the **environmental and regulatory certificate form** (attached). Please note that this form will also be available from the corporate buyer. Each criterion must be duly completed. If, by the nature of the product, a criterion does not apply, you will then have to provide us with an explanation and attach supporting documents.

All documents must be sent to your Cascades contact, to the corporate buyer or at the following address <u>chemicals@cascades.com</u>.

Rest assured; the analysis of your information will not have a significant impact on the purchase process. It will be made within 24 hours upon receipt of all the required documents.

Any question or comment regarding this process can be sent to the following address: <u>chemicals@cascades.com</u>.

We thank you in advance for your cooperation.

Sincerely,

Léon Marineau, Eng. M.Sc. Vice-president environment Cascades Inc.

Encl: Environmental and regulatory certification